

**COMMITTEE ON EDUCATIONAL POLICY
MINUTES
Wednesday, May 13, 2015
11 am-1:30 p.m., Kerr Hall, Room 307**

Present: Matt Guthaus, Sean Keilen, Barak Krakauer (staff), Mark Krumholz, Alice Malberg (SUA Rep.), Roxi Power (NSTF Rep.), Mary Beth Pudup, Tchad Sanger (Registrar, *ex-officio*), Heather Shearer, John Tamkun(Chair), Susanna Wrangell (staff).

Absent: Max Hufft (SUA Rep.) and Faye Crosby.

Guest: Margie Claxton (Associate Registrar), VPDUE Hughey, Preceptor Rep. Boroughs

I. Announcements and Consent Agenda

The Program statement for UCDC was approved.

Chair Tamkun reported on the Council of Provost proposal for a 2-unit Core course offering for ELWR unsatisfied international students to compliment the multilingual writing sequence for discussion at a future meeting.

CEP members approved a response to a request for clarification on hiring of Graduate Student Instructors from the Mathematics Department.

Approval of the minutes of May 6, 2015 were deferred to next week.

The following correspondence was approved:
CEP re: Mathematics Request for Clarification for GSIs
UNEX Certificate Renewal Extensions
Email Update on Grading Options to Senate Faculty

II. Online Education Revenue Sharing Plan

In anticipation of modest revenue generation from Massive Open Online Courses (MOOCs), VPAA Lee is planning to implement a policy at UCSC for the distribution of revenue generated from online courses. Members reviewed the proposal and agreed that any revenue generated by these ventures should recover not only the upfront developmental costs of online instructions but also the costs of maintaining and updating online course offerings over time. Members are skeptical about the campus's partnership with Coursera and will ask for clarification about the population that actually enrolls in these courses. Members were confused, for example, about the definition of "learners" and "students" in this proposal. CEP also seeks to understand how "active participation" is defined in order to assess the value of these courses.

III. Writing 2, Major Revision Winter 2016

Members reviewed and approved the course revision proposal for an online section of Writing 2, after the recusal of Writing Program faculty. CEP found the course proposal to be thoughtful and interesting. The committee supports the idea of serving a student population that may learn better using online methods, and appreciates the thought that went into compensating for the loss of the in-person components of pedagogy with this type of course delivery.

CEP members are concerned as the first offering will be hosted on the Innovative Learning Technology Initiative (ILTI) site for system-wide online courses and wanted to stress that UCSC students may need another mechanism in order to enroll: enrollment for UC online education may open before enrollment begins at UCSC, and space may not be available for UCSC students. CEP will ask the Writing Program to consider adding priority enrollment or holding seats for UCSC students who are interested in enrolling; if possible, the Writing Program may inquire into the number of seats available to other campuses. Committee members also encouraged the Writing Program to explore advertising options and adding “online only” to the course description so students are aware that they are signing up for an online course. Overall, members found the proposal beneficial to students and approved the course offering with a follow-up report due one year after the first offering.

IV. Online Course: History 60

Members reviewed a course proposal for another online course, History 60, Scientific Vocabulary and the Roots of the European Scientific Tradition, which will be offered on ILTI. After discussion, members determined that they needed to see a more robust menu of learning modalities. There is no compelling evidence to support the author’s claim that the online course is superior to the traditional lecture course; from the course description, the course appears to consist of a set of static and largely text-based modules. CEP would prefer to see other learning modalities such as projects in the community. The Committee will send a request for clarification to re-calculate contact time more carefully. The committee noted students will work in groups, but was unclear how these groups will unfold and be monitored, and whether these group meetings count toward the number of the contact hours. For these courses, contact time should match in-person course participation. Members will request a list of readings and media, and inquire whether faculty are presenting this content. After the committee’s concerns are addressed, members will review for the requested general education requirement (PE-T).

V. Online Course Supplemental Form

Members reviewed the current draft online course supplemental form and made changes which will be reviewed at our next weekly meeting. Members had concerns about the security of the proctoring of exams, but deferred further discussion of this issue until they were able to research best practices for online exam giving. The committee will also review the posted online course guidelines and update them to include definitions of terms such as ‘online course,’ ‘hybrid course,’ and ‘flipped course.’ This information will be organized and posted on the CEP website. Members will review these changes at a future meeting.

VI. Guidelines and Proctoring Requirements for Online Classes

Members reviewed the guidelines for online courses, which relate to articulation of online courses to UCSC courses by departments. Members began to update these guidelines, but further work on these guidelines will take place in the context of the more thorough review of online education materials mentioned above. Members will continue work on updating these guidelines at the last meeting of the quarter.

VII. List for Jaye Padgett on Data Reports from Student Success Collaborative

Moved forward due to lack of time.